

Dear Industry Partners

Greetings from Sharjah Civil Defense Authority.

In pursuit of excellence in our service to you, we would like to bring to your notice that from **1<sup>st</sup> January 2024**, all project drawings submitted to Sharjah Civil Defense Authority shall comply to **UAE Fire and Life Safety Code of Practice September 2018, Annexure 2. Drawing submission requirements**.

Note that **UAE Fire and Life Safety Code of Practice September 2018, Annexure 2. Drawing submission requirements** was released in 2018 and these requirements were not followed by applicants. We would like to convey to you that these submission requirements are to serve you efficiently and better. Once again, we would like to underline that any submissions not complying with **this circular** shall not be reviewed and shall be rejected from the system from **1<sup>st</sup> January 2024**.

Every submission, including consultants, Décor, and Private villas, new and modification, shall follow every requirement mentioned in **UAE Fire and Life Safety Code of Practice September 2018, Annexure 2. Drawing submission requirements**. Any project submitted without complying with the following will not be reviewed and application shall be rejected from the system.

### 1. Colour coding and Format

- a. All submissions shall follow **Table A2.1. DRAWING SUBMISSION-General Requirements** for file formats, file names, legends, number of separate files etc.
- b. Consultants and contractors shall follow **Table A2.2. CONSULTANT'S DRAWING SUBMISSIONS** for their format, colour coding, scale, the details required on layouts such as Fire Access Road, stair details, door fire rating schedule, parking façade opening calculation tables, travel distances etc., exactly as required by the **Annexure 2**.
- c. Along with Life Safety files, all systems files, including Fire Detection and Alarm systems, Fire Fighting, Voice evacuation systems, Emergency Lighting Systems, Smoke Management Systems etc. shall be in the required format and color coding as per **UAE Fire and Life Safety Code of Practice September 2018, Annexure 2**.
- d. **Drawing submission requirements**.

**Note: The tables referred to above are available in the UAE CODE 2018 with details.**

### 2. Warehouses, Factories, Industrial, Tank farms, Process and Plants

- a. All submissions in this category shall have the following attachments in addition to the above-mentioned format and submission requirements.
  - i. Owner's letter declaring the nature of project, activity, and process in the proposed project.
  - ii. Detailed list of materials stored, handled, and manufactured.
  - iii. If there are chemicals, gases, toxic and hazardous materials that are part of the project, related MSDS from chemical manufacturers in its original format shall be attached. (Suppliers and agent's MSDS shall not be acceptable).

### 3. Revisions and Modifications

- a. All submissions in this category shall have the following attachments in addition to the above-mentioned requirements.
  - i. Applicant's letter, signed by the owner declaring every revision in the project item wise.
  - ii. The letter shall clearly mention the floor, area that is revised and exact scope of revision.
  - iii. The same revisions as mentioned in the letter shall be highlighted and clouded on layouts.
  - iv. The general clouding of areas shall not be acceptable.
  - v. The revisions mentioned in the letter shall clearly match the revisions on layouts.

Sharjah Civil Defense Authority thanks you for your cooperation and wishes you success.